



- Open with Adobe Illustrator
 Navigate to File>Document Setup
 Select Edit Artboard (located at the top right)
 Be sure to anchor the artboard in the centre (as per illustration)
 Now input the width & height shown in the centre of the template
- You are now ready to create your artwork
 Unlock & Delete any unwanted layers
 When saving, select Save As>Adobe PDF
 All parameters are already set in this dialogue
 Simply select your desired location and Save